



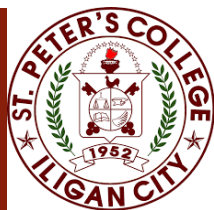
ENROLLMENT PROCEDURE



OFFICE LOCATION

-  CRIMINOLOGY BLDG.
-  ADMINISTRATION BLDG.
-  ENGINEERING BLDG.
-  CRIMINOLOGY BLDG.
-  HIGH SCHOOL BLDG.
-  CARPENTRY SHOP
-  MECHANICAL SHOP
-  ELEMENTARY BLDG.
-  TECHNOLOGY BLDG.
-  COVERED COURT
-  CLINIC
-  CANTEEN
-  GUARD HOUSE
-  STAGE
-  STUDENT LOUNGE
-  OPEN GROUND
-  VACANT SPACE
-  GRASS





ENROLLMENT PROCEDURE



ENROLLMENT PERSONNEL DIRECTORY

COLLEGE OF ENGINEERING

CE/ME/ECE
ELEMENTARY BLDG.
(COE Faculty Room)

EE/CpE
ADMINISTRATION BLDG.
(Computer Laboratory Rm. A205 – 2nd Floor)

ELECTRICAL ENGINEERING

YEAR LEVEL	INSTRUCTOR	EMAIL
All year level	Engr. Ruben P. Cope EE Program Head	enrollmentadviser.bsee@gmail.com

COMPUTER ENGINEERING

YEAR LEVEL	INSTRUCTOR	EMAIL
All year level	Engr. George D. Waperi CpE Faculty	enrollmentadviser.bsce1@gmail.com

MECHANICAL ENGINEERING

YEAR LEVEL	INSTRUCTOR	EMAIL
1st yr. – 2nd yr.	Engr. Theressah Mae A. Durins ME Faculty	theressahmaedurins.spc@gmail.com
3rd yr. – 5th yr.	Engr. Eusebio P. Famador ME Program Head	enrollmentadviser.bsme@gmail.com

CIVIL ENGINEERING

YEAR LEVEL	INSTRUCTOR	EMAIL
4th yr. – 5 th yr., Transferees	Engr. Ma. Socorro M. Decierdo CE Program Head	enrollmentadviser.bsce@gmail.com
2 nd yr. & 3 rd yr.	Engr. Rogelio B. Cabuga CE Faculty	rogeliocabuga.spc@gmail.com
1st yr.	COE Faculty	

ELECTRONICS ENGINEERING

YEAR LEVEL	INSTRUCTOR	EMAIL
All year level	Engr. Maria Annabelle L. Navarroza ECE Program Head	enrollmentadviser.bsece@gmail.com



ENROLLMENT PROCEDURE



ENROLLMENT PERSONNEL DIRECTORY

COLLEGE OF EDUCATION

HIGH SCHOOL BLDG.
(CED Faculty Room - 1st Floor)

BACHELOR OF ELEMENTARY EDUCATION

YEAR LEVEL	INSTRUCTOR	EMAIL
All year level	Ms. Rowena Jane P. Calo BEED Program Head	enrollmentadviser.beed@gmail.com

BACHELOR OF SECONDARY EDUCATION

YEAR LEVEL	INSTRUCTOR	EMAIL
All year level	Ms. Emma A. Zalsos BSED Program Head	enrollmentadviser.bsed@gmail.com

COLLEGE OF BUSINESS ADMINISTRATION

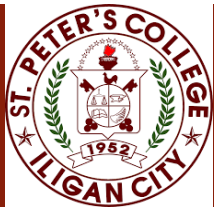
ADMINISTRATION BLDG.
(CBA Faculty Room - 1st Floor)

YEAR LEVEL	INSTRUCTOR	EMAIL
1st yr.	Mr. Michael Jere D. Abiol	enrollmentadviser.bsba@gmail.com
2nd yr.	Ms. Jotit LI. Pancrudo	
3rd yr.	Ms. Sheila Mae Indoc	
4th yr.	Mr. Warren L. Acain	
Evaluation	Dr. Juliet Bolocon Dean, CBA	

COLLEGE OF CRIMINOLOGY

ADMINISTRATION BLDG.
(Computer Laboratory Rm. A204 – 2nd Floor)

YEAR LEVEL	INSTRUCTOR	EMAIL
1st yr.	Ms. Jaycelyn V. Abucay Ms. Claudine Ilano COC Faculty	spc.jacelynabucay@gmail.com spc.iLano@gmail.com
2nd yr.	Ms. Camille F. Capalac COC Faculty	spc.capalac@gmail.com
3rd yr.	Ms. Jeanny L. Labasano COC Faculty	spcjeannlabasano23@gmail.com
4th yr.	Ms. Angelita S. Radaza COC Faculty	spc.radaza@gmail.com



ENROLLMENT PROCEDURE



ENROLLMENT PERSONNEL DIRECTORY

COLLEGE OF COMPUTER STUDIES

ADMINISTRATION BLDG.
(Computer Laboratory Rm. A202 – 2nd Floor)

YEAR LEVEL	INSTRUCTOR	EMAIL
All year level	Mr. Rolan Montebon CCS Program Head Ms. Rochel Mae Nazareno Mr. John Andy Genovia CCS Faculty	enrollmentadviser.csit@gmail.com
Returnee & Transferees	Ms. Mellanie Gambe	

COLLEGE OF ARTS AND SCIENCES

ADMINISTRATION BLDG.
(CAS Faculty Room - 1st Floor)

YEAR LEVEL	INSTRUCTOR	EMAIL
All year level	Ms. Karla Jane L. Amper CAS Program Head	enrollmentadviser.ab@gmail.com

GRADUATE SCHOOL

ADMINISTRATION BLDG.
(Dean's Office - 1st Floor)

INSTRUCTOR	EMAIL
Dr. Ian Caliba	enrollmentadviser.maed@gmail.com

ADMISSION OFFICE

YEAR LEVEL	INSTRUCTOR	EMAIL
Guidance Office – Freshmen & Returnees	Ms. Alteza Mae M. Diao Guidance Counsellor ENGINEERING BLDG. (Guidance Office - 1st Floor)	altezamaediao.spc@gmail.com
Transferees and Graduate Studies	Ms. Dianne Therese Marie C. Bahala Dean of Student Affairs HIGH SCHOOL BLDG. (Guidance Office - 1st Floor)	officeofadmission.spc@gmail.com
Freshmen, Returnees, Transferees and Graduate Studies	Enrollment Assistance Desk HIGH SCHOOL BLDG. (Guidance Office - 1st Floor)	
Freshmen, Returnees, Transferees and Graduate Studies	Ms. Jannette C. Tibudan Enrollment Coordinator ADMINISTRATION BLDG. (Computer Laboratory Rm. A205 – 2nd Floor)	jannettetibudan.spc@gmail.com



ENROLLMENT PROCEDURE



ENROLLMENT PERSONNEL DIRECTORY

REGISTRATION OFFICER

COLLEGE / DEPARTMENT	INSTRUCTOR	EMAIL
Civil Engineering	Engr. Ma. Edeliz B. Guinchoma COE Faculty ELEMENTARY BLDG. (COE Faculty Room)	ce.enroll@gmail.com
Mechanical Engineering / Electronics Engineering	Ms. Leizel G. Sadjé COE Faculty ELEMENTARY BLDG. (COE Faculty Room)	engineering.enroll@gmail.com
Electrical Engineering / Computer Engineering	Ms. Jannette C. Tibudan CpE Program Head ADMINISTRATION BLDG. (Computer Laboratory Rm. A205 – 2nd Floor)	engineering.enroll@gmail.com
College of Education – BEED / BSED	Ms. Mary Joanne Baje CAS Faculty ADMINISTRATION BLDG. (CAS Faculty Room - 1st Floor)	educpes.enroll@gmail.com
College of Criminology	Ms. Annalou Marie Sumalpong COC Faculty Ms. NessilShandy J. Villardo Program Head ADMINISTRATION BLDG. (Computer Laboratory Rm. A204 – 2nd Floor)	spc.Sumalpong@gmail.com coc.enrollment@gmail.com
College of Computer Studies College of Business Administration College of Arts & Sciences Graduate School	Ms. Marife Bacasno CAS Faculty ADMINISTRATION BLDG. (CAS Faculty Room - 1st Floor)	noneng.enroll@gmail.com